



## Boardroom Attendant

Hays Facilities Management • Sydney CBD NSW



Base pay

\$26 - \$30 / hr



Work type

Temporary



Contract type

Not provided

### Job details



Date posted

06 Jul 2021



Expiring date

06 Jul 2022



Category

**Hospo, Tourism & Food Services**



Occupation

**Wait Staff & Bartenders**



Base pay

**\$26 - \$30 /hr**



Work type

**Temporary**



Job mode

**Standard/Business Hours**

### Full job description

#### Your new company

Our client, a market leading insurance services provider is looking for a Boardroom Attendant to join their fast paced recruitment team in the Sydney CBD for a period of 6 months.

#### Your new role

The role is a 6- month contract with a potential to extend. Working hours are Mon- Fri office hours. Duties will include:

- Coordinating with external caterers when coming on sight and assisting with setting up
- Provide waiting services to the Client Floor and across office floors as required for food and beverage needs

#### What you'll need to succeed

- Experience in Food & Beverage
- Passion for people and hospitality
- Effective communication skills
- Ability to work under pressure in a fast pace environment
- A strong sense of accountability and a commitment to delivering quality service

#### What you'll get in return

- \$26- \$30 + super p/h

#### What you need to do now

If interested Apply below. For more information on this role please do not hesitate to contact Daniel Ladd on 0292492208. If this job isn't quite right for you but you are looking for a new position, please contact us for a confidential discussion on your career.

**LHS 297508 #2526524**