



## Talent Resourcing Coordinator

Hays • Adelaide SA 5005



Base pay

\$50,000 - \$60,000



Work type

Permanent



Contract type

Not provided

### Job details



Date posted

26 Mar 2022



Expiring date

26 Mar 2023



Category

Property & Real Estate



Occupation

Recruiter - Internal



Base pay

\$50,000 - \$60,000



Work type

Permanent



Job mode

Standard/Business Hours

### Full job description

#### Your new company

At Hays, we are the world's leading recruiting experts in qualified, professional and skilled people. Our deep expertise across a wide spectrum of specialised industries and professions makes us unparalleled recruiters in the world of work. To continue our growth and success we are creating opportunities for candidates who are driven to achieve a dynamic and exciting career.

#### Your new role

As Talent Resourcing Coordinator, you will assist the Recruitment Partners to source high calibre candidates, delivering an exceptional candidate experience throughout the recruitment process. Key accountabilities will focus on the implementation of effective candidate attraction strategies to identify and source relevant candidates, engagement with relevant social media platforms, writing high quality advertisements, interviewing candidates, conducting reference checks and maintaining operational compliance.

#### What you'll need to succeed

To be successful in this role you will have demonstrated skills in building and maintaining relationships, possess strong attention to detail and enjoy working in a fast-paced, dynamic environment. You will be committed to providing outstanding customer service, demonstrate a high level of professionalism and also exhibit excellent communication skills. You might have a strong background in hospitality, retail or customer service and be looking to employ your skills in a new challenging career with unlimited scope for growth and development.

#### What you'll get in return

We will invest in developing you into a recruitment professional through a learning and development programme designed to develop your skills and knowledge. We'll give you every opportunity to reach your potential to learn to

transform lives and businesses and to grow an exciting career trajectory while being supported by our experienced consultants and managers.

**What you need to do now**

If you're interested in this role, click 'apply now' to forward an up-to-date copy of your CV, or call Kate Rees, Talent Acquisition Manager SA & NT on 7221 4130 now or email [kate.rees@hays.com.au](mailto:kate.rees@hays.com.au)

If this job isn't quite right for you but you are looking for a new position, please contact us for a confidential discussion on your career.

**LHS 297508 #2629228**